

## HEALTH IMPROVEMENT PARTNERSHIP BOARD

**OUTCOMES** of the meeting held on Thursday 29 May 2014 commencing at 2.00 pm and finishing at 4.00 pm.

**Present:**

**Board Members:**

District Councillor Mark Booty (Chairman), Cherwell District Council  
City Councillor Ed Turner (Vice Chairman), Oxford City Council  
District Councillor Anna Badcock, South Oxfordshire District Council  
District Councillor George Reynolds, Cherwell District Council  
District Councillor Alison Thomson, Vale of White Horse District Council  
Dave Etheridge, Chief Fire Officer & Head of Community Safety  
Ian Davies, Cherwell & South Northamptonshire District Councils  
Paul McGough, Public Involvement Network Representative  
Aziza Shafique, Public Involvement Network Representative  
Dr Jonathan McWilliam, Director of Public Health  
Dr Paul Park, Oxfordshire Clinical Commissioning Group  
Jackie Wilderspin, Public Health Specialist

**By Invitation:**

**Officers:**

Whole of meeting Val Johnson, Oxford City Council  
Sophie Kendall, Oxfordshire County Council

Part of meeting

**Agenda Item**

Agenda item 10

Agenda item 12

**Officer Attending**

Rachel Coney, Oxfordshire Clinical Commissioning Group

Dale Hoyland, National Energy Foundation

Katharine Eveleigh, Oxfordshire County Council

*These notes indicate the outcomes of this meeting and those responsible for taking the agreed action. For background documentation please refer to the agenda and supporting papers available on the Council's web site ([www.oxfordshire.gov.uk](http://www.oxfordshire.gov.uk).)*

*If you have a query please contact Sophie Kendall (Tel 01865 32 8530; Email: [sophie.kendall@oxfordshire.gov.uk](mailto:sophie.kendall@oxfordshire.gov.uk))*

	ACTION
<p><b>1. Welcome</b></p> <p>The Chairman, District Councillor Mark Booty, welcomed all to the meeting.</p>	
<p><b>2. Apologies for Absence and Temporary Appointments</b></p> <p>Apologies have been received from Councillor Hilary Hibbert-Biles.</p> <p>The Board was informed that Dr Paul Park and Val Johnson would be joining later, owing to other meetings.</p>	
<p><b>3. Declaration of Interest</b></p> <p>No declarations were received.</p>	
<p><b>4. Petitions and Public Address</b></p> <p>No petitions or public addresses were received.</p>	
<p><b>5. Note of Decision of March Meeting</b></p> <p>The minutes of the March meeting were approved.</p> <p>Jackie Wilderspin gave a verbal update on the social fund arrangements, on behalf of Sarah Breton (Strategic Commissioner Children, Oxfordshire County Council):</p> <ul style="list-style-type: none"> <li>- The Support Fund ceased in Oxfordshire on 31<sup>st</sup> March and the contract with Auriga who managed the fund was finished.</li> <li>- This saved the Council £500k.</li> <li>- They have continued to work with people who had outstanding claims, submitted before 31<sup>st</sup> March but most of these are now completed.</li> <li>- For this year (14/15) the remaining money has been split between adults and children's operational teams and will be used for funds to support anyone for whom the Council has a statutory responsibility.</li> <li>- Anyone else can be referred to our Customer Services Centre where they will be assessed and signposted to advice/support e.g. foodbanks.</li> </ul> <p>All invited to contact Sarah directly for more information:  <a href="mailto:Sarah.Breton@Oxfordshire.gov.uk">Sarah.Breton@Oxfordshire.gov.uk</a></p> <p>The Board was informed that Ian Brooke (Head of Leisure, Parks and Communities, Oxford City Council) will represent the District Councils on the joint Oxford University Hospitals Trust and Oxfordshire County Council Public Health Strategy steering group.</p> <p>Outstanding actions as follows:</p>	

<p><b>ACTION:</b> Once released, the Healthwatch report on patient experiences of GP services will be brought to a future meeting.</p> <p>Board members will receive an invitation to a Healthy Weight Strategy workshop on 2<sup>nd</sup> July.</p>	<p>JW</p> <p>SK</p>
<p><b>6. Performance Report</b></p> <p>Jonathan McWilliam introduced and explained the performance report, highlighting the measures currently rated red. Additional information presented included the range of outcomes for each indicator and Health check uptake by ethnicity.</p> <p>Marianne North, Chairman of the Housing Support Advisory Group, presented the annual Basket of Indicators for Housing and Health report 2013-14. Correction on pg 4/ pg 24 on report pack noted: '255 households in the County <del>excluding West Oxfordshire</del> are affected by the benefit cap.' It was agreed to accept the recommendations of the report for the paper to the Joint Health and Wellbeing Board, with further discussion over the next two weeks on rough sleeping indicators.</p> <p><b>ACTION:</b> A report card on GP health checks will be brought in two meetings' time.</p> <p>Any further suggestions for rough sleeping indicators to be sent to Jackie Wilderspin by Friday 13<sup>th</sup> June 2014.</p> <p>Oxford City Council's welfare reform pilot evaluation report to be brought to the September Health Improvement Board meeting.</p>	<p>JM</p> <p>ALL/JW</p> <p>VJ/SK</p>
<p><b>7. Alcohol and Drugs Partnership</b></p> <p>Jackie Wilderspin introduced the proposal to establish an Alcohol and Drugs Partnership, overseen by the Health Improvement Partnership Board.</p> <p>The Board welcomed the proposal, making some further suggestions. These included: member input; representation from council Chief Executives; and governance link with adult social care and mental health.</p> <p><b>ACTION:</b> The Board will be updated on plans going forward.</p>	<p>JW</p>
<p><b>8. Health Improvement Board Priorities 2014-15</b></p> <p>Jackie Wilderspin introduced the paper, inviting the Board to discuss and decide on the priorities and outcomes to be included in the Joint Health and Wellbeing Strategy when it is presented to the Health and Wellbeing Board in July 2014.</p>	

<p>The Board discussed the proposals and accepted the recommendations in the paper.</p> <p><b>ACTION:</b>  <b>The Healthy Weight workshop will discuss action plans to achieve the outcomes being set.</b></p> <p><b>Any further suggestions and comments to be sent to Jackie by 13<sup>th</sup> June 2014.</b></p>	<p><b>JW/BC</b></p> <p><b>ALL/JW</b></p>
<p><b>9. Public Involvement Network Report</b></p> <p>Paul McGough and Aziza Shafique briefly outlined the work they are undertaking to gather public opinion on key areas of health improvement.</p> <p><b>ACTION:</b>  <b>Schedule the PIN representative report earlier on the agenda in future.</b></p>	<p><b>SK</b></p>
<p><b>10. Health Inequalities Commission</b></p> <p>Rachel Coney (Assistant Director Localities, Clinical Commissioning Group) introduced a briefing paper on the Health Inequalities Commission, inviting the Board to feedback comments on the proposals.</p> <p>Members welcomed the approach. Areas discussed included: timescales; data used to identify practices; coordinating with existing initiatives; and working with District councils.</p>	
<p><b>11. Health and Housing Roundtable Report</b></p> <p>Councillor Ed Turner and Val Johnson introduced the report on the Health and Housing roundtable event held in February.</p> <p>Members welcomed the feedback and examples offered.</p>	
<p><b>12. Affordable Warmth Network Report</b></p> <p>Katharine Eveleigh and Dale Hoyland introduced the briefing on the fuel poverty outcome and associated action plan.</p> <p>The Board welcomed the approach, accepted the proposed outcome and thanked both for their work on it.</p> <p><b>ACTION:</b>  <b>The Board will receive an update in a year's time, once data has been collected.</b></p> <p><b>Correction on pg. 4: 'improve energy efficiency in Hard to Treat properties'</b></p>	<p><b>SK</b></p> <p><b>KE/DH</b></p>

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<b>13. Forward Plan</b>	
The Board agreed to hold the Healthy Weight workshop in July instead of the Board meeting.	<b>SK</b>
The meeting closed at 4:00 pm.	

..... in the Chair

Date of signing

DRAFT